Programme of Governors' Meetings 2020/21

Focus area	22nd October, 20	3rd December, 20	4th February, 21	25th March, 21	27th May, 21	8th July, 21
General Governor issues	Structure of the GB – roles and responsibilities Agree committees structure Register of interests SEF Appoint a new parent governor Appoint a new safeguarding governor Calendar of events church services for the year Website update	Head's report	SEF update	Head's report Parent Questionnaires, Staff questionnaires and pupil questionnaires SIAMS SEF	SEF update Agree GB schedule for next year	Head's report SIAMsS update
Safeguarding	Safeguarding Policy Behaviour Policy Whistle Blowing Policy Review of behaviour incidents & accidents Feedback from safeguarding training	Safeguarding update in Head's Report Safeguarding governor to check the SCR Review of behaviour incidents & accidents	Safeguarding up date Review of behaviour incidents & accidents Update and review of vulnerable pupil register	LAC Policy & report Review of behaviour incidents & accidents	Review of behaviour incidents & accidents Safeguarding governor to check the SCR	Safeguarding up date Review all risk Assessments Review of Safeguarding Policies Review Code of Conduct for staff
Finance & Staffing	Scheme of delegation Charging Policy Asset Management	Pupil Premium Strategy update Budget update Sports Premium	Update on the budget Quarterly return	Budget update review/planning Staffing planning	Agree the budget Staffing up date Summer works	Update on the budget Staffing up date Quarterly return

	Report on Staffing PE funding Budget update	update Quarterly return Appointment of teacher in Diamond Class				
Achievement & Attendance	Attendance Policy Update on attendance 2019/2020 Report from the Inclusion Co-ordinator on attendance and achievement of vulnerable pupils Mental Health and well-being report	Report from assessment co-ordinator, end of KS data and term data from all year groups Attendance update	Update on attendance Update on the implementation of the Foundation Curriculum across the school in line with key priorities as in SDP.	Science Co-ordinator to report	Update on attendance	End of year data Assessment Co-ordinator to report on data update
Curriculum	SDP RSE Policy and curriculum EYFS/KS1, KS1/Yr.3/4 - curriculum - transition	Numeracy Co-ordinator to report	Literacy Co-ordinator to report SIP update	Science Co-ordinator to report	SIP update, forward planning of SIP	Agree SIP Review of curriculum maps
Health & Safety	H & S report	H & S report	H & S report	H & S report	H & S report	H & S report
Learning Walks	15/10/20 Safeguarding audit and review Talking to the pupils re. safeguarding, to include online safety Pay Committee to	26/11/20 Literacy co-ordinator to attend to present progress in reading, writing and speech and language dev across the school in line	28/1/21 Meeting with the School Council and Eco-Committee Each governor to spend time in every class, focus on teaching and	18/3/21 Meet with the SENCO & the LM, looking at impact of provision on vulnerable pupils Inclusion & LAC	20/5/21 Governors to oversee the administration of the Yr.6 SATs testing, Yr. 2 testing and Yr.1 phonics	1/7/21 To be agreed

	meet afterwards	with SDP priorities	learning			
Training	Safeguarding training for all governors to attend at Forty Hill School 9 – 12pm on the 4/9/ 20	Assessment data training 5 – 6pm – focus on key priorities in SDP	SEF/action points – 5 – 6pm	Budget training	Training to be agreed	Training to be agreed
Other meetings	Finance Committee to meet at 10.30am on the 15/10/20 PM for the Head teacher PM for all staff Feedback from Pay Committee	Finance Committee to meet at 10.30am on the 3/12/20	Finance Committee to meet at 10.30am on the 4/2/21 Agree date for Admission Committee meeting	Finance Committee to meet at 10.30am on the 25/3/21	Finance Committee to meet at 10.30am on the 27/5/21	Finance Committee to meet at 10.30am on the 8/7/21